

CANADA SCHOOL

Student Academic Dishonesty Policy and Procedure

PURPOSE

The purpose of this policy is to

1. Define plagiarism and outline students' responsibilities as members of an academic community
2. Clearly state consequences for students who plagiarize or are academically dishonest; and

WHAT IS PLAGIARISM

Plagiarism is defined as the use or close imitation of the language and thoughts of another without attribution, in order to represent them as one's own original work.

(Growing Success 2010 p.151)

EXAMPLES OF PLAGIARISM

- *Copying, quoting, paraphrasing, or summarizing from any source without adequate documentation*
- *Purchasing a pre-written paper (either by mail or electronically)*
- *Letting someone else write a paper for you*
- *Paying someone else to write a paper for you*
- *Submitting as your own someone else's unpublished work, either with or without permission"*

(Duke University -- <http://library.duke.edu/research/plagiarism/>)

TIPS TO AVOID PLAGIARISM

- Be aware of your course end date, this will eliminate rushing to get assignments done and eliminate the potential for plagiarism
- Keep a good organization of notes for all assignments and cite the original source of any information you use to avoid plagiarism.
- Always include a bibliography when you use the works or ideas of others.

CONSEQUENCES

Any student at Canada eSchool who submits an assignment that has been plagiarized, will be brought to the attention of the Principal. No evaluation will be given for the plagiarized assignment, and the student will receive no additional opportunities to resubmit the assignment, and a record of Academic Dishonesty shall be added to the student's school records. Consequences shall include:

1. First Offence – a fine of \$200.00 (CAD) and/or a formal warning*.
2. Second Offence – a fine of \$300.00 (CAD).*
3. Third Offence – immediately dismissal from the course and expulsion from Canada
4. eSchool.*

*Any formal academic dishonesty reports issued will be placed in the Ontario Student Record.