

CANADA SCHOOL

COURSE CALENDAR | 2023 - 2024



Your place. Your pace. Your path.

FOR STUDENTS WHO NEED FLEXIBLE START DATES AND THE ABILITY TO WORK AT THEIR OWN PACE

PLUS combine Canada eSchool courses with any current secondary school timetable and create the ideal program customized to suit your personal interests.

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School Information

Canada eSchool is an Ontario-based private secondary school specializing in distance education programs for students globally. Canada eSchool is inspected by the Ontario Ministry of Education and has received authority to grant credits towards the Ontario Secondary School Diploma. With various courses available online, Canada eSchool can also supplement the current education delivery system in any region or locale. This allows students worldwide to complete or upgrade their education, utilizing eLearning technology from any place at any time of day or night.



We provide online secondary education for many types of students including:

- students who would like to add an online course to their existing high school timetable;
- learners who are seeking entry into a college or university program and need to repeat a course or a necessary prerequisite that their own local high school is not offering;
- students who are pursuing careers in professional athletics, theatre or arts and must travel a great deal during the school year;
- adult students who are working full time and require a more flexible schedule;
- students who are temporarily relocated outside of Ontario and who would like to continue working towards their OSSD;
- international students seeking a quality secondary school curriculum that will qualify them for entrance into university or college programs in Canada, the UK and around the world.

At Canada eSchool, we provide an extensive selection of courses for students to choose from. Students can combine Canada eSchool courses with their regular classroom timetable and capitalize on the freedom of an online program designed to meet their needs.

Student Attendance

Students who are six years old on or before the first day of school are required to attend school until they reach the age of eighteen or graduate.

Regular attendance at school is critical for the student's learning. To encourage regular attendance by students, schools will ensure that students and their parents are informed about the school's policy on attendance. Where, in the principal's judgement, a student's frequent absences from school are jeopardizing his or her success, school staff should meet with the student and the parents to explain the potential consequences of the absences and discuss steps to be taken to improve attendance (OS K-12, 4.2)

While there is no formal attendance schedule at Canada eSchool, students must complete each course within 4 months. In order to achieve this, students are expected to log into their courses for minimum of 7 hours per week. Teachers and administrator will monitor student login times to ensure there is consistency.

Canada eSchool Code of Conduct

Respect is the basic principle by which we operate at eSchool. Students, parents and guardians must conduct communications with eSchool staff and each other in a respectful manner; in return students shall receive respect from all members of the school, both academic and non-academic. This ensures the rights of all students to study and learn in a positive school climate. eSchool is a place of learning and as such, there must be an atmosphere based on mutual respect, concern and a desire to get the best education possible. Students are expected to be courteous and to respect the personal rights and feelings of others.

Insults, disrespect, and other hurtful acts disrupt learning and teaching in a school community. Members of the school community have a responsibility to maintain an environment where conflict and difference can be addressed in a manner characterized by respect and civility. (Ontario Schools Kindergarten to Grade 12: Policy and Program Requirements, 2016, 1. 6)

Canada eSchool is committed to the protection and well-being of all students and staff. As part of this commitment, our school has a zero-tolerance policy on harassment, intimidation, threatening behaviors (verbal or otherwise) and/or conduct injurious to the moral tone of the school. Profanity, harassment or aggressive behaviors are not acceptable and may result in student suspension or expulsion. The eSchool Code of Conduct helps students fully develop as responsible contributing members to their online learning environment.

Canada eSchool collaborates with many public, private and international schools as well as other educational institutions to help students across the globe stay connected while earning credits towards their secondary school diploma.

Parent Engagement: Student Success and Progress Monitoring

The digital age has provided students with increased opportunities for learning. For many students, this may be their first time taking a secondary school course online and they are at the beginning of an exciting education journey.

Parents and guardians play a vital role in student success in high school eLearning programs. The greater the support that families provide for their children's learning and educational progress, the more likely that their children will do well in school and continue on with their education (OS K-12, 2016, 1.3.1). Parental involvement can include helping one's child create a custom schedule for his or her online course, checking in each week to ensure assignments are being submitted on a regular basis, and providing homework support when needed.

eSchool uses a variety of methods to keep parents up-to-date on school news, coming events, and their child's progress:

- Parent access to Ontario Curriculum
- Website updates and information
- Teacher feedback emails
- Teacher Academic Support Hours

In order to keep parents informed of their son/daughter's progress, parents with students under the age of 18 will receive an email copy of all teacher correspondence and feedback provided to their child as he or she progresses through his/her course. This allows parents to have a greater involvement in their child's instruction and creates a transparent communication process between students, parents and teachers. A parent may request that teachers at a student's local school, tutors or guidance support persons are also copied on teacher communications.

Students who are 18 years of age and older who would like their parents to receive a copy of their teacher feedback reports should complete and submit a consent form.



Student Admissions

Students may register for courses through the school website at www.canadaeschool.ca or by calling the Canada eSchool Admissions Office. eSchool is open all year long and operates on a weekly registration cycle. Any students who have registered by Friday at 5 p.m. EST, will start their course on the following Wednesday after 6 p.m. EST; providing that all of the required documents and tuition fees have been received. When necessary, a student may also request a specific start date be arranged in advance. During the registration process, all students must supply copies of the following documents:

1. Ontario Student Transcript (OST), Credit Summary or Local School Transcript translated into English.
2. A copy of one of the following documents:
 - birth certificate
 - driver's license
 - passport
 - citizenship card
3. Parent Permission form (students under the age of 18).
4. Student Oath of Honor declaration.
5. Consent for Release of Documents form.
6. Mature students with related prior learning or work experience may apply for an exemption from a prerequisite (following Ministry Premature student policy).

Course Prerequisites

In order for a course to be properly taught and understood, teachers depend on their students to have and know the required background knowledge and skills. Students are responsible for ensuring they have obtained the necessary prerequisite for a course.

"If a parent or an adult student (a student who is eighteen years of age or older) requests that a prerequisite be waived, the principal will determine whether or not the prerequisite should be waived" (OS K-12, 7.2.3).

Students who do not have a course prerequisite, yet can provide reasonable evidence of prior equivalent study or work experiences, may apply for a prerequisite exemption.

Students will be required to submit their school grades and all relevant work/school experience before their request is reviewed by the principal. Incomplete applications will automatically be denied.

Students who enroll in a course for which they do not have a prerequisite, and who have not obtained a waiver from the prerequisite, may be removed from their course at any time. Any refund will be governed by the Canada eSchool refund policy.

Canada eSchool Courses

Each eSchool course is offered and accessed online. No matter where they are – at home, the library or an Internet café – students can access their courses through any computer with Internet access. Every course has compulsory assignments that are located on an exclusive website. On this same site, there are also discussion boards where students can communicate with their teacher and classmates. Each full credit course is 110 hours and scheduled to take up to 4 months to complete. Students may set their own pace and study schedule to correspond with personal timelines and needs. Students interested in extending the study period for their course may do so for one additional month only; fee will apply.

*Extenuating circumstances, with documentation acceptable to Canada eSchool, may be considered by the principal if a student needs to extend their course beyond 5 months (e.g., illness with medical note).

Canada eSchool teachers manage their online classes in a manner similar to traditional classroom courses and will respond to any student queries within 1 business day. Evaluation assignments are returned to students within 5-7 business days. In addition, each teacher has remote academic support hours once per week through online conferencing applications (Zoom and/or Microsoft Teams). Our teachers can also work in liaison with a student's regular teacher, tutor and/or support staff at his or her local school to better ensure student success.

Students must achieve the Ministry of Education learning expectations of a course and complete 110 hours of planned instructional time in order to earn a course credit. Students must also keep a learning log throughout their course which outlines the activities they have completed and their total learning hours. The learning log creates a formal record of student attendance and assignment submission in each course. Students' online activity are logged and tracked in our course learning platform. Students who fail to log into courses for one week will be contacted by their teacher to ensure course attendance is regular.

Submission of Assignments

Courses at eSchool are designed to meet the needs of students requiring a flexible study schedule, and who have distinctive demands in everyday life. Students are able to select the time of day, as well as which days during the week or weekend that they will work on their courses.

Canada eSchool's primary objective is student achievement of the Ontario Ministry of Education curriculum requirements. Students are expected to log into to their course and submit assignments on a regular basis; however, students are given timelines in each of their courses for the sole purpose of providing a guideline for achieving their course credit in a four-month time-frame. Students may establish their own schedules for regularly submitting assignments and extend the duration of their course(s) at any time they deem necessary (additional tuition fees will apply). All eSchool courses must be completed within a maximum of four months. If needed, students may purchase an additional (one time) one month course extension. This limit preserves the integrity of the academic assessment and evaluation policies as provided by the Ministry of Education in Ontario Growing Success document.

As an online secondary school, Canada eSchool does not accept course assignments via Canada Post, courier or other forms of postal systems. Students are encouraged and recommended to complete all assignments electronically. In math and science courses, it can sometimes be difficult for students to express ideas using word processing technologies. If students feel they need to submit a handwritten assignment, the assignment should be scanned and emailed directly to the applicable teacher.

Turnaround Times (Teacher Assistance and Marks)

While Canada eSchool endeavors to provide students with everything they will need, there are often times when students have questions for their teachers. Teachers will respond to course questions within 1 business day of receiving an email. For example, if an email question is received by a Canada eSchool teacher on Tuesday evening – a response will be issued by Wednesday evening. If an email question is received Friday evening, the teacher has until Monday evening to respond.

Course Questions: 1 business day

Evaluation Assignments: 5 business days

Tests: 5-7 business days

Confirmation of Final Examinations: 5 business days

Issuing of Report Cards:

10 business days after the final exam is written

It is important for students to receive feedback from their teacher as they proceed through their course; as such, student assignments should be submitted as soon as they are completed. Students should not post large units of work at one time; it will delay the teacher's ability to provide timely feedback on a student's progress. Tests, large assignments and Course Culminating Assessments take up to 7 business days to mark and return.

Supports and Resources

Canada eSchool is supported by the resources of Columbia International College, the largest private boarding school for international students in Canada. Students at Canada eSchool are able to make use of these resources with respect to guidance, tutoring and university placement.

Academic Integrity Policy

Canada eSchool's primary objective is student achievement of the Ontario Ministry of Education curriculum requirements. It is necessary that all students engage with and complete assigned work provided, and must only submit originally-produced materials, as required, for the following reasons:

- Citing reliable information gives credibility to your work
- Not citing your sources means you are stealing ideas of others
- Cheating is unethical
- There are consequences to academic dishonesty and plagiarism which will impact your academic progress and violations will be tracked

For the purposes of this policy, the following definitions apply:

Academic Dishonesty - Submitting or presenting the words, ideas, images, sounds, graphs, etc., of others as your own (even if you paraphrase it) without giving the original author credit. This includes submitting your own work to a teacher that has already been submitted and marked by a different teacher in another class.

Plagiarism - involves the submitting or presenting work that is either in whole or in part the ideas, language, or other intellectual property of another person, without acknowledging the source. Plagiarism applies to all assignments, projects, submissions, tests, exams or otherwise.

Consequences for Breach of Policy

Any student suspected of committing Academic Dishonesty will immediately be assigned a grade of zero, until such time that a student is able to demonstrate that the work is his or her own, if authorized.

Consequences include, but are not limited to, the following:

- Counselling
- Written warnings
- Resubmission of assignment or retaking an alternate test
- Deduction of marks
- A mark of zero (0%)
- Discharge

Course System Requirements

To optimize your eSchool experience, access your online course using an up-to-date PC with a high-speed internet connection.

Recommended Hardware:

- Dual-core PC with 2GB of RAM (or higher)
- 20GB of free disk space (or higher)
- Monitor, keyboard, mouse, sound card, speakers
- Headset with microphone (required for some courses)
- High-speed internet connection (1Mbps or higher)
- Scanner or camera (useful for sending in work completed by hand)

Recommended Software:

- Microsoft Windows or MacOS
- Latest version of Chrome or Firefox Internet Browser Requirements

Canada eSchool online courses work best in Chrome and Firefox; we recommend that students who are using an Apple computer access courses using Firefox. Other browsers and mobile devices are not recommended as they may or may not support all of the online classroom features.

Students should also check to see if their browser has any toolbars installed that may block pop-ups, and disable their pop-up blocking feature while accessing the online course site. It is recommended that the following requirements be met when accessing the online classroom:

1. Pop-ups are enabled;
2. Cookies are enabled; and,
3. Java is installed, up-to-date and enabled (<http://www.java.com>).

*Please note that eSchool only provides support for Chrome and Firefox issues.

Canada eSchool eLearning Portal

Any use of Canada eSchool eLearning Portal for unlawful activities is prohibited. Canada eSchool will investigate all such occurrences and, in the process, may involve and cooperate with law enforcement authorities. Any access violations of the Canada eSchool eLearning Portal may result in the dismissal of a student, or other remedy as provided by law enforcement.

Unacceptable use includes:

1. **Defamation:** Causing a statement to be read by others, that is likely to injure the reputation of a person by exposing that person to hatred, contempt, or ridicule, or that is designed to insult the person.
2. **Harassment:** Sending, without lawful authority, electronic messages that cause people to fear for their safety or for the safety of those they know.
3. **Hate propaganda:** Disseminating messages or statements that promote hatred or incite violence against identifiable groups. Sending abusive, sexist, or racist messages to anyone via e-mail or voice mail.
4. **Interception of private communications or electronic mail (in transit):** Unlawfully intercepting someone's private communications or unlawfully intercepting someone's e-mail messages.
5. **Obscenity:** Distributing, publishing, or possessing, for the purpose of distributing or publicly displaying, any obscene material. Uploading inappropriate pictures into the student learning portal.
6. **Hacking and other crimes related to computer security:**
 - Gaining unauthorized access to a computer system: using someone else's password to access the Canada eSchool eLearning portal, network or technology systems
 - Attempting to defeat electronic security features by using anti security programs; by using someone else's password, user identification, or computer account; by disclosing personal passwords; by providing network configuration information or access codes to others; or by disabling anti-virus programs
 - Spreading computer viruses with intent to cause harm
 - Destroying, altering, or encrypting data without authorization, and with the intent of making it inaccessible to those with a need to access it
 - Causing the congestion or disruption of electronic networks and systems by sending chain letters, promoting SPAM, or receiving list server electronic mail unrelated to a work purpose
 - Forging any TCP/IP packet header or any part of the header information in any e-mail or newsgroup posting
 - Engaging in electronic network mischief such as "spoofing," using IP addresses without consultation, network sniffing, etc...; attempting to probe, scan, or test the vulnerability of a system or network or to breach security or authentication measures
7. **Copyright Infringement:** No aspect of Canada eSchool Intellectual Property or Trademarks may be reproduced in any form or by any means, except as expressly permitted by Canada eSchool's prior written consent.

The Ontario Secondary School Diploma (OSSD)

In order to earn an Ontario Secondary School Diploma, a student commencing a secondary school program on or after September 1, 1999, must earn a minimum of 30 credits. A student must:

- Earn 18 compulsory credits
- Earn 12 optional credit
- Complete 40 hours of community involvement activities.
- Successfully complete the provincial secondary school literacy diploma requirement.
- Complete 2 eLearning credits

See Appendix A

Substitutions for Compulsory Courses

In order to allow flexibility in designing a student's program and to ensure that all students can qualify for the Ontario Secondary School Diploma (OSSD), substitutions may be made for a limited number of compulsory credit requirements.

The total of compulsory and optional credits will not be less than thirty (30) for students aiming to earn the Ontario Secondary School Diploma and not less than fourteen (14) for those aiming to earn the Ontario Secondary School Certificate. Each substitution will be noted on the student's Ontario Student Transcript

The school principal may replace up to three compulsory courses (or the equivalent in half courses) with courses from the remainder of those that meet the compulsory credit requirements.

The decision to make a substitution for a student will be made only if the student's educational interests are best served by such substitution. If a parent or an adult student request a substitution, the principal will determine whether or not a substitution should be made. The principal may also initiate consideration of whether a substitution should be made. The principal will make his or her decision in consultation with the parent or adult student and appropriate school staff. Each substitution will be noted on the student's Ontario Student Transcript. (OS K-12, 2016, 6.2)

The Ontario Secondary School Certificate (OSSC)

The Ontario Secondary School Certificate will be granted upon request to students who leave school before earning the Ontario Secondary School Diploma, provided that they have earned a minimum of 14 credited distributed as follows:

- **Compulsory Credits (total of 7)**

- 2 credits in English
- 1 credit in Canadian Geography or Canadian -History
- 1 credit Mathematics
- 1 credit in Science
- 1 credit in Health and Physical Education
- 1 credit Arts or Technological Education

- **Optional Credits (total of 7)**

-7 credits selected by the students from available courses.

The provisions for making substitutions for compulsory credits (described in section 3.2: Substitutions for Compulsory courses) also apply to the Ontario Secondary School Certificate.

The Certificate of Accomplishment

Students who leave school before fulfilling the requirements for the Ontario Secondary School Diploma or the Ontario Secondary School Certificate may be granted a Certificate of Accomplishment.

The Certificate of Accomplishment may be a useful means of recognizing achievement for students who plan to take certain vocational programs or other kinds of further training, or who plan to find after leaving school.

The Credit System

A credit is granted in recognition of the successful completion of a course that has been scheduled for a minimum of 110 hours. The Principal of Canada eSchool is authorized by the Ministry of Education in Ontario to grant secondary school credits leading the Ontario Secondary School Diploma.

For the purpose of granting a credit, “scheduled time” is defined as the time during which students participate in planned learning activities designed to lead to the achievement of the curriculum expectations of a course. Planned learning activities include interaction between the teacher and the student and assigned individual or group work (other than homework) related to the achievement of the learning expectations in the course. Planned learning activities will be delivered through online classroom instruction and activities and/or through community placements related to work experience and cooperative education. (OS K-12, 2016, 7.1)

Community Involvement Diploma Requirement

As part of the diploma requirements, students must complete 40 hours of community involvement. This requirement is designed to encourage students to develop awareness and understanding of civic responsibility and of the role they can play in supporting and strengthening their communities.

Students will plan and select their community involvement activities in consultation with a parent or guardian.

Community involvement activities may take place in a variety of settings, including businesses, not-for-profit organizations, public sector institutions (including hospitals), and informal settings.

The school principal must approve all proposed activities that students intend to participate in, for the purpose of obtaining their 40 hours of community involvement. At the principal’s discretion, the following activities will be deemed eligible for all secondary students for their community involvement activities in the 2023-2024 school year:

- Activities that take place during the time allotted for the instructional program on a school day (e.g., walking a younger neighbor or sibling to/from school, helping younger siblings with their homework)

- Activities that include up to 10 hours of paid work, with the requirement to complete a reflection exercise indicating how their work contributed to service for others (e.g., grocery work during the pandemic).
- Activities that consist of duties normally performed in the home (e.g., students could help an elderly relative with errands, provide after-school care for a sibling)

Completion of the required 40 hours must be confirmed by the organizations or persons supervising the activities. Documentation attesting to the completion of each activity must be submitted to the principal by the student. This documentation must include for each activity: the name of the person or organization receiving the service, the activity performed, the dates and hours, the signatures of the student and his or her parents, and a signed acknowledgement by the person/representative.

Provincial Secondary School Literacy Diploma Requirement

All students must successfully complete the Provincial Secondary School Literacy Test in order to earn a Secondary School Diploma. The test will identify those students who have not demonstrated the required skills and will identify which areas in which these students need remediation. All students will write this test and successfully pass or complete the Literacy Course in order to graduate.

Ontario Secondary School Literacy Course, Grade 12 (OLC40)

This course is designed to help students acquire and demonstrate the cross-curricular literacy skills that are evaluated by the Ontario Secondary School Literacy Test (OSSLT). Students who complete the course successfully will meet the provincial literacy requirement for graduation. Students will read a variety of informational, narrative, and graphic texts and will produce a variety of forms of writing, including summaries, information paragraphs, opinion pieces, and news reports. Students will also maintain and manage a portfolio containing a record of their reading experiences and samples of their writing.

Eligibility Requirement: Students who have written the OSSLT at least once and were unsuccessful.

Special Provisions for English Language Learners Pertaining to the Ontario Secondary School Literacy Test

Special provisions are adjustments to the setting and/or timing for writing the test for English language learners. They do not affect the validity or reliability of the test.

Special provisions for English language learners may be provided for the test if the principal deems such provisions to be in the best educational interest of the student.

Decisions about special provisions must:

- Always be made on an individual student basis.
- Be made by the Principal in consultation with the student, parents (if the student is under the age of eighteen), and appropriate staff.
- Be made prior to the taking of the OSSLT.
- Conform to the permitted special provisions outlines in the EQAO document entitled *Guide for Accommodations, Special Provisions, Deferrals and Exemptions*.
- Be clearly communicated in writing to the parents, or directly to the adult student, in advance of the writing of the test.
- Be recorded, with all pertinent details, on the Student Data Collection System provided by the EQAO for students writing the OSSLT.

Accommodation of the Test

To qualify for accommodation for taking the test, a student must normally have an IEP that describes the required accommodations. The student may be, but does not have to be, formally identified as an “exceptional pupil” by an Identification, Placement, and Review Committee (IPRC) in order to have an IEP.

Deferrals of the Ontario Secondary Literacy Test

Deferrals are intended for students who are working towards an OSSD and who have not yet acquired a level of proficiency in English that would allow them to successfully complete the test. Such students could include:

- Students who have been identified as exceptional by an Identification, Placement, and Review Committee (IPRC) and who would not be able to participate in the test even if all accommodations were provided.
- Students who are English language learners and have not yet acquired a level of proficiency in English sufficient for participation in the test.
- Students who have not been successful in acquiring the reading and writing skills appropriate for Grade 9.

Deferrals may also be granted to students who are unable to write the test at the scheduled time owing to illness, injury, or other extenuating circumstances or to students who are new to the school and cannot be provided with the appropriate accommodations in time. Documentation must be submitted to the Principal of the school in such cases.

Deferrals are to be granted to students before the test, on an individual basis. The following procedures should be applied:

- A request for a deferral may be made by either a parent (or the student over 18) or the school, as long as both parties have been consulted. Such requests are made in writing to the Principal. The Principal may grant the deferral.
- A Principal may also initiate consideration of a deferral with the parent or adult student.
- The Principal will make his or her decision in consultation with the parent or adult student and appropriate school staff. In cases of disagreement, the parent or adult student may ask the appropriate supervisory officer to review the matter. The decision of the supervisory officer is final.
- The writing of the test may be deferred only to the time of the next scheduled test. Students who are granted a deferral will write the test at the next scheduled sitting, as prescribed by the EQAO.
- If an additional deferral is required, the Principal must review the request again with the parent or adult student and appropriate school staff. While there is no limit on the number of deferrals that may be granted, the parent or adult student must be advised that a deferral will result in fewer opportunities to retake the test and that successful completion of the test, successful completion of the OSSLC, or successful completion of the adjudication process is a diploma requirement. Students should be encouraged to write the test so that the school may have an indication of their strengths and needs and be able to develop an appropriate program and/or appropriate forms of support to prepare them for their next attempt.

- The decision to defer must be entered, with all pertinent details, in the Student Data Collections System provided by the EQAO.
- All documentation related to the decision to grant a deferral must be kept in the student's Ontario Student Record.

Exemptions from the Literacy Graduation Requirement

To be eligible for an exemption, a student must have an IEP. The IEP must include documentation to support an exemption from the literacy graduation requirement and a clear indication that the student is not working towards an OSSD. Both parental consent and the approval of the Principal are required for an exemption.

Exemptions are to be provided to students on an individual basis. The following procedures should be applied:

- As part of the IEP development process, the Principal decides, on the basis of the student's learning expectations and in consultation with the parent or adult student (a student who is eighteen years of age or older), whether the student is working towards the OSSD.
- If it is decided that the student is not working towards the OSSD, the Principal also decides, again in consultation with the parent or adult student, whether to grant the student an exemption from writing the OSSLT or taking the OSSLC.
- The final decision must be communicated in writing to the parent or adult student as part of the IEP development process.
- In cases of disagreement, where the principal decides that the student should be exempted from writing the test or taking the course but the parent or adult student disagrees with this decision, the student must be allowed to write the test or take the course. Where the Principal decides that the student should write the test or take the course but the parent or adult student disagrees with this decision, the matter will be referred to the appropriate supervisory officer. The supervisory officer's decision is final.

- Where it is determined that an exemption does not apply and that the student who has an IEP and who is receiving a special education program and special education services is to take the test or the course, the Principal must ensure that the student has a fair and equal opportunity to successfully complete the test or the course. The necessary accommodations will be provided in accordance with the policies outlined in section 6.1.3.1 and 6.1.3.2 and Appendix 3, section 1, above.
- If the learning expectations contained in the student's IEP are revised at some point and the student begins to work towards the OSSD, he or she must successfully complete the OSSLT, the OSSLC, or the adjudication process in order to be eligible to receive the diploma.
- All documentation related to the decision to grant an exemption from taking the test or the course must be kept in the student's Ontario Student Record.

Prior Learning Assessment and Recognition (PLAR)

Prior learning includes the knowledge and skills that students have acquired, in both formal and informal ways, outside secondary school. Students may have their skills and knowledge evaluated against the expectations outlined in provincial curriculum policy documents in order to earn credits towards the secondary school diploma. This formal evaluation and accreditation process is known as Prior Learning Assessment and Recognition (PLAR). PLAR procedures are carried out under the direction of school Principal, who grants credits.

A maximum of four (4) credits may be granted through the challenge process for Grade 10, 11, and 12 courses, with no more than two (2) in one subject area. Equivalency credits are granted to these students for placement only. Students who are eligible for equivalency credits are those who transfer to Ontario secondary schools from non-inspected private schools or schools outside Ontario.

Out of Province International Students

Canada eSchool recognizes a wide range of educational credits from around the world. Students seeking to obtain their OSSD for entrance into a college or university program can have their existing high school credits evaluated and may receive Ontario equivalent credits. Canada eSchool helps students access quality education without leaving their family, friends and local culture. High school students at Canada eSchool have the opportunity to share an online classroom and study with other students across the globe.

Where students who do not have Ontario credits are transferring from a non-inspected private school or a school outside Ontario to an Ontario secondary school, the principal of Canada eSchool will, in the process of deciding where the student should be placed, determine as equitably as possible the total credit equivalency of the student's previous learning, and the number of compulsory and optional credits still to be earned. The school principal will determine the number of hours of community involvement activities that the student will have to complete and will note the results of student's assessment and deliberations in the student's Ontario Student Record (OSR).



Home Schooled Students

Home schooling (also called home education or home learning) is the education of children at home, typically by parents or professional tutors, rather than in a public or private school. These students may register for courses at eSchool by providing detailed records and portfolios of their work.

As per Policy/Program Memorandum No. 131, home schooled students seeking to obtain an Ontario Secondary School Diploma (OSSD) may apply for a maximum of 16 grade 9 and 10 credit equivalencies with the compulsory credits not exceeding 14 credit. The student will need to supply eSchool with complete documentation of the learning that has been completed through their home school program. The nature and number of the equivalencies will be determined by the eSchool principal after reviewing the student information.

The equivalencies granted will be given for placement only and will be recorded on the Ontario Student Transcript as a block. Student may be required to complete additional planned learning activities and evaluations to ensure that all curriculum requirements have been met. In order to have the equivalencies recorded; students need to successfully complete all diploma requirements including at least 3 senior grade 11 courses in English, Mathematics and Science. Students will also be required to successfully complete a grade 12 English course and 2 other compulsory credits (grades 9 -12) of their choosing. Students must also complete 20 hours of community involvement activities. Confirmation that the student has completed the forty hours of community involvement. Mature students who have been home schooled can apply for equivalency credits under the Ministry of Education (2003) Policy/Program Memorandum No. 132.

Assessment and Evaluation

Assessment and evaluation of student learning at eSchool is conducted in accordance with the Ontario Ministry of Education (2010) "Growing Success: Assessment, Evaluation and Reporting in Ontario Schools" seven fundamental principles:

- are fair, transparent, and equitable for all students;
- support all students, including those with special education of needs, those who are learning the language of instruction (English or French), and those who are First Nation, Métis, or Inuit;
- are carefully planned to relate to the curriculum expectations and learning goals and, as much as possible, to the interests, learning styles, preferences, needs, and experiences of all students;
- are communicated clearly to students at the beginning of each course;
- are ongoing, varied in nature, and administered over a period of time to provide multiple opportunities for students to demonstrate the full range of their learning;
- provide ongoing descriptive feedback that is clear, specific, meaningful, and timely to support improved learning and achievement;
- develop students' self-assessment skills to enable them to assess their own learning, set specific goals, and plan next steps for their learning.

(OS K-12, 2016, p. 27)

Teachers at eSchool use criterion-referenced assessment and evaluation; student work is assessed and evaluated in a balanced manner with reference to established criteria for four levels of achievement that are standard across Ontario, rather than by comparison with work done by other students, or through the ranking of student performance. (OS K-12, 2016, p. 28)

Assessment

Assessment is the process of gathering information from a variety of sources (including assignments, demonstrations, projects, performances, and tests) that accurately reflect how well a student is achieving the curriculum expectations in a subject or course. The primary purpose of assessment is to improve student learning. Assessment for the purpose of improving student learning is seen as both "assessment for learning" and "assessment as learning". Information gathered through assessment helps teachers to determine students' strengths and weaknesses in their achievement of the overall curriculum expectations in each course. This information also serves to guide teachers in adapting curriculum and instructional approaches to students' needs and in assessing the overall effectiveness of programs and classroom practices.

As part of assessment for learning, teachers provide students with descriptive feedback that guides their efforts towards improvement. Descriptive feedback helps students learn by providing them with specific information about what they are doing well, what needs improvement, and what specific steps they can take to improve. Multiple opportunities for feedback and follow-up are provided during a student's course to allow for improvement in learning prior to assessment of learning (evaluation). (OS K-12, 2016, 2.3)

Evaluation

Evaluation refers to the process of judging the quality of student work on the basis of established criteria, and assigning a value to represent that quality. In Ontario secondary schools, the value assigned will be in the form of a percentage grade. Although all curriculum expectations in a course are accounted for in instruction student evaluations focus solely on a student's achievement of the overall curriculum expectations in his or her course. Evidence of student achievement for evaluation is collected over the duration a course and is based on observations, conversations, and student products. Evaluation is based on assessment of learning that provides evidence of student achievement at strategic times throughout each course, typically at the end of a module of study.

Student marks in Canada eSchool courses are not averaged; instead, a student's final mark is based on his or her most consistent effort with special emphasis on his or her most recent work.

In determining a student's final grade, teachers will consider:

- All evidence collected through observations, conversations, and student products (tests, exams and assignments for evaluation)
- The number of tests/exams or assignments that were not completed or submitted
- The evidence of achievement that is available for each overall expectation for a subject in a particular grade or course
- The teacher will consider that some evidence carries greater weight than other evidence; some performance tasks are rich and reveal more about a student's skills and knowledge than others

A final grade is recorded for every course, and a credit is granted and recorded for every course in which the student's grade is 50 or higher. The final grade for each course will be determined as follows:

- Seventy percent of the grade will be based on evaluations conducted throughout the course. This portion of the grade should reflect the student's most consistent level of achievement throughout the course, although special consideration should be given to more recent evidence of achievement.
- Thirty per cent of the grade will be based on a final evaluation in the form of a final examination, performance, essay, and/or other method of evaluation suitable to the course content and administered towards the end of the course.

"Teachers will weigh all evidence of student achievement in light of these considerations and will use their professional judgement to determine a student's report card grade" (OS K-12, 2016, 2.3)

Student Learning Skills and Work Habits

As students move through the grades, they develop and then consolidate their learning skills and work habits in preparation for university/college education and the world of work. eSchool teachers will work with students to help them develop the following learning skills and work habits:

Responsibility **Independent Work** **Initiative**
Organization **Collaboration** **Self-regulation**

For each of the skills and habits, there are associated behaviours posted for students in online classrooms, which are designed to guide teachers in the instruction, assessment, and evaluation of the learning skills and work habits. The evaluation of learning skills and work habits are not considered in the determination of a student's final grades (OS K-12, 2016, p. 30)

Final Examinations

Students must complete and submit all course requirements to their teacher prior to booking their final exam.

Course requirements include but are not limited to: assignments, tests, discussion forums, the Independent Study Unit and the student log journal. Once a student has completed all course requirements, his or her teacher will contact the Canada eSchool administrator and provide approval for the student to write his or her final exam. The Canada eSchool administrator must receive teacher confirmation of completion of course requirements before a student's final examination can be scheduled.

Canada eSchool has adjusted the policy and procedure for students writing their final exam during covid-19 closures. As of **April 20th, 2022**, students were permitted to write the final exams from their own home. All final exams are located in their designated eLearning portals.

In recognition of individual student learning needs, in some circumstances Canada eSchool may permit a student to select to write a modified final exam. Students with an IEP or medical report will need to submit a copy of their documentation to eSchool in order to write the modified final exam.

Performance Standards – The Achievement Chart

The achievement chart for each course is included in the curriculum policy document for each discipline of study/subject area. The chart provides a reference point for all assessment practice and a framework by which to assess and evaluate student achievement. Each chart is organized into four broad categories of knowledge and skills: Knowledge/Understanding, Thinking, Communication, and Application.

The achievement chart also describes the levels of achievement of the curriculum expectations within each category. The descriptions

associated with each level serve as a guide for gathering assessment information and enable teachers to make consistent judgments about the quality of student work and to provide clear and specific feedback to students and parents. The achievement chart provides a standard, province-wide method for teachers to use in assessing and evaluating their students' achievement.

The following table provides a summary description of achievement in each percentage grade range and corresponding level of achievement.

Level 1: (50-59%)

Achievement that falls much below the provincial standard. The student demonstrates the specified knowledge and skills with limited effectiveness. Students must work at significantly improving learning in specific areas, as necessary, if they are to be successful in the next grade/course.

Level 2: (60-69%)

Achievement that approaches the provincial standard. The student demonstrates the specified knowledge and skills with some effectiveness. Students performing at this level need to work on identified learning gaps to ensure future success.

Level 3: (70-79%)

Represents the provincial standard for achievement. The student demonstrates the specified knowledge and skills with considerable effectiveness. Parents of students achieving at level 3 can be confident that their children will be prepared for work in subsequent grades/courses.

Level 4: (80-100%)

Identifies achievement that surpasses the provincial standard. The student demonstrates the specified knowledge and skills with a high degree of effectiveness. However, achievement at level 4 does not mean that the student has achieved expectations beyond those specified for the grade/course.

Teachers and parents can be confident that students who are achieving at level 3 are well prepared for work in the next grade or the next course. A student whose achievement is below 50% at the end of the course will not obtain a credit for the course

Reporting Student Achievement – Report Cards

Student achievement will be communicated formally to students and parents by means of a Report Card. The report card focuses on two distinct but related aspects of student achievement: the achievement of curriculum expectations and the development of learning skills. To more clearly reflect these two aspects of student achievement, the report card contains separate sections for reporting on achievement of the curriculum expectations and for reporting of demonstrated skills required for effective learning.

The report card provides a record of the student's achievement of the curriculum expectations in every course, in the form of a percentage grade. The percentage grade represents the quality of the student's overall achievement of the expectations for the course and reflects the corresponding level of achievement as described in the achievement chart for the discipline. The report card also includes teachers' descriptive comments on the student's strengths, areas in which improvement is needed, and ways in which improvement might be achieved.

The report card also provides a record of the learning skills demonstrated by a student in each course within the following six categories: responsibility, organization, independent work, collaboration, initiative and self-regulation. The learning skills are evaluated using a four-point scale:

E – Excellent	G – Good
S – Satisfactory	N – Needs Improvement

The separate evaluation and reporting of the learning skills in these six areas reflects their critical role in students' achievement of the curriculum expectations. To the extent possible, the evaluation of learning skills, apart from any that may be included as part of a curriculum expectation in a course, are not considered in the determination of percentage grades. (Growing Success K-12, 2010 p. 45)

Midterm / Interim report cards are issued when students have completed the first 50% of their course. The Final report card will be issued within 10 business days of the teacher receiving a student's final exam. Students in urgent situations may request express report card processing; express processing does not impact a teacher's marking times. Please note an administration fee for express services will apply.

The Ontario Student Transcript

The Ontario Student Transcript (OST) was developed in 1983 to provide an official and consistent record of the Ontario secondary school credit courses successfully completed by a student.

Each student's OST will include:

- All Grade 9 and 10 courses successfully completed by the student, with percentage grades obtained and credits earned;
- All Grade 11 and 12 courses completed or attempted by the student, with percentage grades obtained and credits earned;

- All equivalent credits granted through the Prior Learning Assessment and Recognition (PLAR) equivalency process under OSS or through the equivalency process under OSIS;
- All Grade 10 courses for which the student successfully challenged for credit through the PLAR challenge process, with percentage grades obtained and credits earned;
- All Grade 11 and 12 courses for which the student successfully or unsuccessfully challenged for credit through the PLAR challenge process, with percentage grades obtained and credits earned;
- Identification of compulsory credits, including credits that are substitutions for compulsory credits identified by the Ministry as diploma requirements;
- Confirmation that the student has completed the twenty hours of community involvement;

"As of September 1, 1999, the OST will also include a record of the achievement of exceptional students who have alternative learning expectations in an individualized, non-credit program" (OS K-12, 2016, 6.2.2.2).

The OST is an official component of the OSR and is stored in a student's OSR folder. Students attending eSchool on a supplementary basis while also attending a part-time or full-time program at a bricks and mortar school will have their OST updated by their home school.

Student Withdrawal from a Course

Grades 9 and 10: Withdrawals from Grade 9 and 10 courses are not recorded on the OST. Only successfully completed courses are recorded on the OST.

Grades 11 and 12: If a student (including a student with a completed Individual Education Plan) withdraws from a Grade 11 or 12 course prior to or within five instructional days following the issue of the midterm report card (received at the midpoint in a course), the withdrawal is not recorded on the OST.

If a student withdraws from a course after five instructional days following the issue of the interim report card, the withdrawal is recorded on the OST by entering a "W" in the "Credit" column. The student's percentage grade at the time of the withdrawal is recorded in the "Percentage Grade" column (OST Manual, 2013).

If the student withdraws after the time allowed, a "W" is entered in the "Credit" column and the student's percentage grade at the time of withdrawal is recorded in the "Percentage Grade" column.

Where there are extraordinary circumstances relating to a student's withdrawal from a Grade 11 or 12 course, a student's poor performance in a successfully completed course, or a student's failure to complete a course successfully, the special indicator "S" may be entered in the "Note" column on the OST.

(The Ontario Student Transcript (OST) Manual, 2013)

Students may not withdraw from a course prior to receiving their final mark if all course requirements have been submitted to their teacher.

Access to the Ontario Student Record

Every student has the right to have access to his or her Ontario Student Record (OSR). The parents of a student have the right to have access to the student's OSR, until the student becomes an adult (age eighteen). Under both the Children's Law Reform Act and the Divorce Act, 1985, the legal right of a non-custodial parent to have access to a child includes the right to make inquiries and to give information concerning the child's health, education, and welfare. A student or authorized parent of a student who wishes to view the student's OSR should send a written request to Canada eSchool. Identification will be requested on the scheduled viewing date. (OS K-12, 2016, 4)

Course Descriptions and Prerequisites

The courses offered by this school have developed according to the Ontario Curriculum documents developed by the Ontario Ministry of Education. You can access these from: The Ontario Curriculum, Grades 9 to 12: Course Descriptions and Prerequisites (2011) <http://www.edu.gov.on.ca/eng/document/curricul/secondary/descript/descri9e.pdf>

Outlines of the courses of Study

All course outlines and Ontario Curriculum Policy Documents are available from the Principal and Canada eSchool administrator for parents or students to examine.

Academic Courses

These courses focus on essential concepts and include additional related materials. Greater emphasis is placed on theory and abstract thinking than on practical applications. Students in Grade 9 who successfully complete these courses may choose either the academic or the applied course in the same subject in Grade 10. Students in Grade 10 will choose courses in Grade 11 depending on their planned destination.

Applied courses

These courses focus on essential concepts, with greater emphasis placed on practical hands-on applications of the concepts. Students in Grade 9 who successfully complete their courses may choose either the applied or the academic course in the same subject in Grade 10. Students in Grade 10 will choose courses in Grade 11 depending on their planned destination.

Open Courses

Open courses are offered in all secondary grades and are designed to prepare students for further study in certain subjects and to enrich their education generally.

Destreamed Courses

Destreaming is an approach to learning that intends to better support students in having every opportunity to pursue the pathway of their choice after their K-12 education. Destreaming means that students will no longer be separated into Academic or Applied Streams. Students will take a combination of courses made up of Destreamed, Academic, and Open level courses. Locally developed courses will still be available for some students as well. In Destreamed classrooms, there will be a distinct shift in pedagogical practices and assessment to ensure improved equitable outcomes for all students. Destreamed courses will prepare students for university, college, apprenticeship and workplace pathways, providing more post-secondary options for students.

Repeat Courses

Students who would like to improve their mark in a course can repeat the course at Canada eSchool. A repeat course is comprised of 110 hours of planned learning activities covering the overall curriculum expectations of a course. Upon completion of the course, the student will be issued a final mark reflecting his or her level of achievement of the curriculum expectations. Students in Gr. 9 and 10 will have the course attempt resulting in the highest final mark recorded on their Ontario Student Transcript. Students attempting Gr. 11 and 12 courses will have both course attempts and the corresponding final marks recorded on their Ontario Student Transcript.

Courses Offered

Our current academic program has been created to supplement the traditional classroom education system. The following is a catalog of courses we are offering at eSchool this year. Additional courses may be added throughout the year as required.

Business Studies

BBB4M International Business Fundamentals
Grade 12, University/College Preparation
110 Hours – 1 Credit

This course provides an overview of the importance of international business and trade in the global economy and explores the factors that influence success in international markets. Students will learn about the techniques and strategies associated with marketing, distribution, and managing international business effectively. This course prepares students for postsecondary programs in business, including international business, marketing, and management.

Prerequisite: None

BOH4M Business Leadership: Management Fundamentals
Grade 12, University/College Preparation
110 Hours – 1 Credit

This course focuses on the development of leadership skills used in managing a successful business. Students will analyze the role of a leader in business, with a focus on decision making, management of group dynamics, workplace stress and conflict, motivation of employees, and planning. Effective business communication skills, ethics, and social responsibility are also emphasized.

Prerequisite: None

IDC4U (IDC4A) Sports and Entertainment Marketing
Grade 12 University/College Preparation
110 Hours – 1 Credit

This course emphasizes the development of practical skills and knowledge in the growing sports and entertainment marketing industry. Through individual and collaborative inquiry, students will use a range of print, electronic, and mass media resources to research into contemporary issues and real-life situations in the sports and entertainment marketing industry. Students will acquire knowledge in the areas of consumer behaviors, consumer research, product development, pricing strategies, advertising, public relations/publicity, event marketing, endorsement, promotional licensing, sponsorship, product distribution, and legal issues in the industry. This course prepares students for postsecondary programs in business, including sports and entertainment marketing, marketing, and management.

Prerequisite: Any university/college preparation Business course

Canadian & World Studies

CHC2P Canadian History Since World War I
Grade 10, Applied
110 Hours – 1 Credit

This course focuses on the social context of historical developments and events and how they have affected the lives of people in Canada, including First Nations, Métis, and Inuit individuals and communities, since 1914. Students will explore interactions between various communities in Canada as well as contributions of individuals and groups to heritage and identities in Canada. Students will develop an understanding of some key political developments and government policies that have had an impact on First Nations, Métis, and Inuit individuals and communities. They will develop their ability to apply the concepts of historical thinking and the historical inquiry process, including the interpretation and analysis of evidence, when investigating the continuing relevance of historical developments and how they have helped shape communities in present-day Canada.

Prerequisite: None

English

ENG2D English Grade 10, Academic 110 Hours – 1 Credit

This course is designed to extend the range of oral communication, reading, writing, and media literacy skills that students need for success in their secondary school academic programs and in their daily lives. Students will analyze literary texts from contemporary and historical periods, interpret and evaluate informational and graphic texts, and create oral, written, and media texts in a variety of forms. An important focus will be on the selective use of strategies that contribute to effective communication. This course is intended to prepare students for the compulsory Grade 11 university or college preparation course.

Prerequisite: English, Grade 9 Academic or Applied

ENG3U English Grade 11, University Preparation 110 Hours – 1 Credit

This course emphasizes the development of literacy communication, critical and creative thinking skills from various periods countries and cultures, as well as a range of information and graphic text and create oral, written, and media texts in variety of forms. An important focus will be on using language with precision and clarity and incorporating stylistic devices appropriately and effectively. The course is intended to prepare students for the compulsory Grade 12 university or college preparation course.

Prerequisite: English, Grade 10, Academic

ENG4C English Grade 12, College Preparation 110 Hours – 1 Credit

This course emphasizes the consolidation of literacy, communication, and critical and creative thinking skills necessary for success in academic and daily life. Students will analyze a variety of informational and graphic texts, as well as literary texts from various countries and cultures, and create oral, written, and media texts in a variety of forms for practice and academic purposes. An important focus will be on using language with precision and clarity and developing greater control in writing. The course is intended to prepare students for college or the workplace.

Prerequisite: English, Grade 11, College Preparation

ENG4U English Grade 12, University Preparation 110 Hours – 1 Credit

This course emphasizes the consolidation of the literacy, communication, and critical and creative thinking skills necessary for success in academic and daily life. Students will analyze a range of challenging literary texts from various periods, countries, and cultures; interpret and evaluate informational and graphic texts; and create oral, written, and media texts in a variety of forms. An important focus will be on using academic language coherently and confidently, selecting the reading strategies best suited to particular texts and particular purposes for reading, and developing greater control in writing. The course is intended to prepare students for university, college or the workplace.

Prerequisite: English, Grade 11, University Preparation

OLC40 Ontario Secondary School Literacy Course Grade 12 110 Hours – 1 Credit

This course is designed to help students acquire and demonstrate the cross-curricular literacy skills that are evaluated by the Ontario Secondary School Literacy Test (OSSLT). Students who complete the course successfully will meet the provincial literacy requirement for graduation. Students will read a variety of informational, narrative, and graphic texts and will produce a variety of forms of writing, including summaries, information paragraphs, opinion pieces, and news reports. Students will also maintain and manage a portfolio containing a record of their reading experiences and samples of their writing.

Eligibility Requirement: Students who have been eligible to write the OSSLT at least twice and who have been unsuccessful at least once are eligible to take the course. (Students who have already met the literacy requirement for graduation may be eligible to take the course under special circumstances, at the discretion of the principal).

Mathematics

MPM2D Principles of Mathematics

Grade 10, Academic

110 Hours – 1 Credit

This course enables students to broaden their understanding of relationships and extend their problem-solving and algebraic skills through investigation, the effective use of technology, and abstract reasoning. Students will explore quadratic relations and their applications; solve and apply linear systems; verify properties of geometric figures using analytic geometry; and investigate the trigonometry of right and acute triangles. Students will reason mathematically and communicate their thinking as they solve multi-step problems.

Prerequisite: Grade 9 Mathematics, De-streamed, or Grade 9 Mathematics Transfer, Academic or Applied

MHF4U Advanced Functions

Grade 12, University Preparation

110 Hours – 1 Credit

This course extends students' experience with functions. Students will investigate the properties of polynomial, rational, logarithmic, and trigonometric functions; develop techniques for combining functions; broaden their understanding of rates of change; and develop facility in applying these concepts and skills. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. This course is intended both for students taking the Calculus and Vectors course as a prerequisite for a university program and for those wishing to consolidate their understanding of mathematics before proceeding to any one of a variety of university programs.

Prerequisite: Functions, Grade 11, University Preparation, or Mathematics for College Technology, Grade 12, College Preparation

MCV4U Calculus and Vectors

Grade 12, University Preparation

110 Hours – 1 Credit

This course builds on students' previous experience with functions and their developing understanding of rates of change. Students will solve problems involving geometric and algebraic representations of vectors and representations of lines and planes in three-dimensional space; broaden their understanding of rates of change to include the derivatives of polynomial, sinusoidal, exponential, rational, and radical functions; and

apply these concepts and skills to the modelling of real-world relationships. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. This course is intended for students who choose to pursue careers in fields such as science, engineering, economics, and some areas of business, including those students who will be required to take a university-level calculus, linear algebra, or physics course.

Prerequisite: The new Advanced Functions course (MHF4U) must be taken prior to or concurrently with Calculus and Vectors (MCV4U)

MDM4U Mathematics of Data Management

Grade 12, University Preparation

110 Hours – 1 Credit

This course broadens students' understanding of mathematics as it relates to managing data. Students will apply methods for organizing and analyzing large amounts of information; solve problems involving probability and statistics; and carry out a culminating investigation that integrates statistical concepts and skills. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. Students planning to enter university programs in business, the social sciences, and the humanities will find this course of particular interest.

Prerequisite: Functions, Grade 11, University Preparation, or Functions and Applications, Grade 11, University/College Preparation

Guidance and Careers

GPP30 Leadership and Peer Support

Grade 11, Open

110 Hours – 1 Credit

This course prepares students to act in leadership and peer support roles. They will design and implement a plan for contributing to their school and/or community; develop skills in communication, interpersonal relations, teamwork, and conflict management; and apply those skills in leadership and/or peer support roles – for example, as a student council member or a peer tutor. Students will examine group dynamics and learn the value of diversity within groups and communities.

Prerequisite: None

Science

SNC2D Science Grade 10, Academic 110 Hours – 1 Credit

This course enables students to enhance their understanding of concepts in biology, chemistry, earth and space science, and physics, and of the interrelationships between science, technology, society, and the environment. Students are also given opportunities to further develop their scientific investigation skills. Students will plan and conduct investigations and develop their understanding of scientific theories related to the connections between cells and systems in animals and plants; chemical reactions, with a particular focus on acid–base reactions; forces that affect climate and climate change; and the interaction of light and matter.

Prerequisite: Science, Grade 9, Academic or Applied

SBI3U Biology Grade 11, University Preparation 110 Hours – 1 Credit

This course furthers students' understanding of the processes that occur in biological systems. Students will study theory and conduct investigations in the areas of biodiversity; evolution; genetic processes; the structure and function of animals; and the anatomy, growth, and function of plants. The course focuses on the theoretical aspects of the topics under study, and helps students refine skills related to scientific investigation.

Prerequisite: Science, Grade 10, Academic

SBI4U Biology Grade 12, University Preparation 110 Hours – 1 Credit

This course provides students with the opportunity for in-depth study of the concepts and processes that occur in biological systems. Students will study theory and conduct investigations in the areas of biochemistry, metabolic processes, molecular genetics, homeostasis, and population dynamics. Emphasis will be placed on the achievement of detailed knowledge and the refinement of skills needed for further study in various branches of the life sciences and related fields.

Prerequisite: Biology, Grade 11, University Preparation

SCH3U Chemistry Grade 11, University Preparation 110 Hours – 1 Credit

This course enables students to deepen their understanding of chemistry through the study of the properties of chemicals and chemical bonds; chemical reactions and quantitative relationships in those reactions; solutions and solubility; and atmospheric chemistry and the behavior of gases. Students will further develop their analytical skills and investigate the qualitative and quantitative properties of matter, as well as the impact of some common chemical reactions on society and the environment.

Prerequisite: Science, Grade 10, Academic

SCH4U Chemistry Grade 12, University Preparation 110 Hours – 1 Credit

This course enables students to deepen their understanding of chemistry through the study of organic chemistry, the structure and properties of matter, energy changes and rates of reaction, equilibrium in chemical systems, and electrochemistry. Students will further develop their problem-solving and investigation skills as they investigate chemical processes, and will refine their ability to communicate scientific information. Emphasis will be placed on the importance of chemistry in everyday life and on evaluating the impact of chemical technology on the environment.

Prerequisite: Chemistry, Grade 11, University Preparation

SPH3U Physics Grade 11, University Preparation 110 Hours – 1 Credit

This course develops students' understanding of the basic concepts of physics. Students will explore kinematics, with an emphasis on linear motion; different kinds of forces; energy transformations; the properties of mechanical waves and sound; and electricity and magnetism. They will enhance their scientific investigation skills as they test laws of physics. In addition, they will analyze the interrelationships between physics and technology, and consider the impact of technological applications of physics on society and the environment.

Prerequisite: Science, Grade 10, Academic

SPH4U Physics
Grade 12, University Preparation
110 Hours – 1 Credit

This course enables students to deepen their understanding of physics concepts and theories. Students will continue their exploration of energy transformations and the forces that affect motion, and will investigate electrical, gravitational, and magnetic fields and electromagnetic radiation. Students will also explore the wave nature of light, quantum mechanics, and special relativity. They will further develop their scientific investigation skills, learning, for example, how to analyze, qualitatively and quantitatively, data related to a variety of physics concepts and principles. Students will also consider the impact of technological applications of physics on society and the environment.

Prerequisite: Physics, Grade 11, University Preparation

HHS4U Families in Canada
Grade 12, University Preparation
110 Hours – 1 Credit

This course enables students to draw on sociological, psychological, and anthropological theories and research to analyze the development of individuals, intimate relationships, and family and parent-child relationships. Students will focus on issues and challenges facing individuals and families in Canada's diverse society. They will develop analytical tools that enable them to assess various factors affecting families and to consider policies and practices intended to support families in Canada. They will develop the investigative skills required to conduct and communicate the results of research on individuals, intimate relationships, and parent-child relationships.

Prerequisite: Any University or University/College preparation course in social sciences, English, or Canadian and World Studies

Social Science and Humanities

HIF20 Exploring Family Studies
Grade 10, Open
110 Hours – 1 Credit

This course explores, within the context of families, some of the fundamental challenges people face: how to meet basic needs, how to relate to others, how to manage resources, and how to become responsible members of society. Students will explore adolescent development and will have opportunities to develop interpersonal, decision-making, and practical skills related to daily life. They will learn about the diverse ways in which families function in Canada and will use research skills as they explore topics related to individual and family needs and resources.

Prerequisite: None

What do you need to graduate from high school?

18 compulsory credits

Students must earn the following compulsory credits to obtain the Ontario Secondary School Diploma

4	credits in English (1 credit per grade)*
3	credits in mathematics (1 credit in Grade 11 or 12)
2	credits in science
1	credit in Canadian history
1	credit in Canadian geography
1	credit in the arts
1	credit in health and physical education
1	credit in French as a second language
0.5	credit in career studies
0.5	credit in civics

Plus one credit from each of the from each of the groups:

1	<p>Group 1:</p> <ul style="list-style-type: none"> English or French as a second language** a Native language a classical or international language social sciences and the humanities Canadian and world studies guidance and career education cooperative education***
	<p>Group 2:</p> <ul style="list-style-type: none"> health and physical education the arts business studies French as a second language** cooperative education***
1	<p>Group 3:</p> <ul style="list-style-type: none"> science (Grade 11 or 12) technological education French as a second language** computer studies cooperative education***

In addition, students must complete:

✓	12 optional credits†
✓	40 hours of community involvement activities
✓	the provincial literacy requirement
✓	earn at least two Online learning requirements

* A maximum of 3 credits in English as a second language (ESL) or English literacy development (ELD) may be counted towards the 4 compulsory credits in English, but the fourth must be a credit earned for a Grade 12 compulsory English course.

† In groups 1, 2 and 3, a maximum of 2 credits in French as a second language can count as compulsory credits, one from group 1 and one from either group 2 or group 3.

*** A maximum of 2 credits in cooperative education can count as compulsory credits.

† The 12 optional credits may include up to 4 credits earned through approved dual credit courses.

Appendix B

Refund Policy

Course Withdrawal within 7 calendar days of enrollment

A student may withdraw from a course in which he or she is enrolled within 7 calendar days of his or her start date, and receive a monetary refund less a \$150.00 admission application processing fee per course. There will be no refund of any fees after 7 calendar days.

Failure to enroll in course within 30 calendar days of tuition fee payment

Students who fail to enroll and start a course within 30 calendar days of tuition payment are not eligible for a refund of any fees paid

Course Extension

Students who do not complete their course(s) in the scheduled 4 month period, may apply for a one time only extension of their course(s) for one month. A course extension fee of CDN \$175 will apply. There will be no refund of the course extension fee once it is purchased.

Express processing fee

There is no refund of the express processing fee once purchased.

Dismissal from course or program due to violation of School Policies

Any student who does not adhere to the Canada eSchool Student Code of Conduct or School Policies, as outlined in the Canada eSchool Course Calendar, may be dismissed from his or her course, or the Canada eSchool program at any time. No tuition refunds or credits shall be issued.

*The Refund Policies at Canada eSchool may be updated or changed at any time as deemed necessary by the school. Changes to refund policies or prices will be posted on our website for your convenience.

Personal information is collected under the authority of the Education Act and will be used for the establishment and maintenance of the Ontario Student Record in accordance with the (OSR) Guideline 2000. Access to OSR Records may be obtained by contacting the principal

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For the most current version of the school policies document, please refer to the HTML version available on our website at www.canadaeschool.ca. This document contains material issued by the Ontario Ministry of Education.

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